Step by step guide for registration in SnT2021:

- **Creating an account in Indico:**

1. Go to [https://conferences.ctbto.org/](https://conferences.ctbto.org/)
2. Click on **Login** in the upper right corner
3. Click on **Create one here**
4. Insert your Email address in order to verify it. It cannot be the same email that is already used for another account in Indico.

5. click on Send me a verification email
6. Check your email address and click on the verification link in order to verify your account.

7. Fill in your personal information on the sign-up form.

8. Click on Create my Indico profile.
• **Register for SnT2021**

Once you have created your account in Indico, you can use it to register for SnT2021:

1. Go to the SnT2021 registration page in Indico: [https://conferences.ctbto.org/event/7/](https://conferences.ctbto.org/event/7/)
2. Scroll down and click the *Register Now* button

   All the fields marked with * are mandatory

4. Click on Register
5. You will receive an automated email notification that your registration has been received.

6. If you need to modify your registration data, e.g. for correcting a typo, click on Manage my registration.
**Submit an abstract**

If you wish to submit an abstract, please do the following:

1. Visit "call for Abstract" section
2. Click on Submit new abstract
3. Fill in the Title, Content, Contribution type, Authors, Track, Promotion test Boxes

4. You can add Authors using one of the following:
   - Click on Add myself to add yourself as an author
   - Click on Search to add an author who has an Indico account
   - Click on Enter manually (for the Title please use Mr or Ms only)
     
     Please keep only one person as an Author and the rest as Co-authors

5. Click on Speaker to assign a presenter

6. Click on the setting logo next to the name and select Move to co-authors to add a co-author

7. Once you finish click on Submit
8. You can add more abstracts using steps above by clicking on Submit new abstract.